



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF MENTAL RETARDATION SERVICES
ANDREW JACKSON BUILDING, 15th FLOOR
500 DEADERICK STREET
NASHVILLE, TENNESSEE 37243**

MEMORANDUM

TO: All Persons on the DMRS Waiting List

FROM: Kay H. Gunckel, Director, Office of Consumer and Family Services

DATE: December 14, 2006

SUBJECT: Family Training Announcement

The Office of Consumer and Family Services (OCFS) in the Division of Mental Retardation Services (DMRS) is very pleased to announce the 2007 Family Trainings!

Beginning January 10, 2007, the staff of OCFS, along with volunteer family members, will begin Family Training Sessions across the State on topics that include the following: What is a Waiver", "The Application Process for DMRS Services and Benefits of the Waiting List", "The Responsibilities of Your Assigned Case Manager", "Your Rights and Responsibilities" and "Finding Available Community Resources."

Training dates and times are included in the attached document and can also be found on the DMRS website:

(http://tennessee.gov/dmrs/consumer_services/ConsumerServicesFamilyTrainingSchedule.pdf), and will soon be advertised on a variety of other organizations websites.

Please look for a Family Training in your area, and feel free to contact the Office of Consumer and Family Services (800-535-9725) for further information. OCFS hopes to see you in 2007!